

Arvin A. Brown Library
Trustee Meeting
Friday, April 10th 2026 Minutes

Agenda Items

Call to order 3:01pm

Agenda Amendments: none

Approval of Meeting Minutes March 13th Kristn moved, Adele seconded

Attendance: Debra Atherton, Gina Clark, Adele Wolfson, Kristin Tracy, Carita Simons, Christine Walton

Comments from Citizens Present: None

Approval of

Librarian's Report: Carita moved to accept, Kristin seconded.

Treasurer's Report: Carita moved to accept, Kristin seconded. No vote on budget, more work to be done to finalize.

New Business

Finances & Library Grants:

1. Library Budget passed by town, from \$50,000 to \$55,000 annually. +5,000.00. Christine and Gina working on revising our 2026 Library Budget. We will schedule a session in May to discuss this further.

Library Facilities:

1.The DVD section near the back entrance has been removed. All shelves have been relocated to the basement. The area is being prepared for the bathroom remodel. Materials have been given away and/or boxed.

2. The water has been flushed out of the radiators, turning off the heat from them. There is currently no heat in Director's office. Carita stated that the boiler will be reconnected as back-up to the mini-splits.

Carita also advised that the quote for carpeting/flooring was very high. We will get at least one more quote, and Larry can do some of the work included in the flooring description, Christine reminded us that we are waiting to hear about another possible grant for flooring. She has followed up with the flooring company letting them know we are assessing their quote and will be in touch in the near future.

Carita let us know that the new elevator has been manufactured, but we are waiting for installation.

Christine stated that the old elevator is not, in fact, working, so that there is no need to delay installation, and it could start sooner.

Old Business

Finances & Library Grants:

1. A reminder that we have been awarded the American Library Association Libraries Transforming community (Round 4) grant for **\$10,000** for new flooring in the library. Christine attended mandatory training. We should do community consult for this project in May or June.

2. A reminder that Christine was awarded the ARSL 2026 Overcoming Obstacles Grant to attend the 2026 ARSL Conference in Montgomery, Alabama in September. Grant worth \$1,600 to cover conference expenses and wages lost. This is NOT a library grant but rather, a professional development grant for Christine. This will not impact the library's finances.

Library Marketing & Communications:

1.We need to purchase ink for the printer soon for library marketing materials next month. In the past, we received grant money for the staff printer , but we no longer have this, and two printers are no longer

functional. The proposal is to retire two printers and buy one new one. We need to see the cost, and whether the old ones can be sold. Christine will start a purchasing list for our review.

Part of the issue is that the public (teachers) have been allowed to print and laminate at no cost. Christine has been speaking to the Town Clerk, and there are some Town funds that are set aside for community needs that might be used for this purpose. They will discuss further to see if the Town can agree to a certain annual amount.

Library Facilities:

1. The flag pole post has been reinstalled by the town.
2. The rebar at the back of the building remains. If the town does not come and pick it up by the end of April, Christine will put up a public post for town residents to take it.
3. I followed up with the flooring company letting them know we are assessing their quote and will be in touch in the near future.

Other Business:

1. Summer Program. At library and RES, with NCSS funding for activities., We plan an end-of-summer (Aug) celebration, collaboration with Town, maybe Rec Committee and others, looking for support.

Next Meeting: Friday, May 22nd , 2026 at 3 PM

Adjourn 3:45 pm